



# Quaker Digital Academy

Telephone: 330-364-0618 | Fax: 330-364-0680 | go2qda.org

## Classified Employment Application

"AN EQUAL OPPORTUNITY EMPLOYER"

**RETURN TO:**  
QDA - CEO  
400 Mill Ave SE, Suite 901  
New Philadelphia, OH 44663

Seeking Employment In: \_\_\_\_\_  Full Time  Substitute

### Personal Data

\_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name

\_\_\_\_\_ Former \_\_\_\_\_ Primary Phone Number \_\_\_\_\_ Secondary Phone Number

\_\_\_\_\_ Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP

\_\_\_\_\_ High School Education \_\_\_\_\_ Military Service

### Previous Employment

\_\_\_\_\_ Name of Company \_\_\_\_\_ Duration of Employment

\_\_\_\_\_ Address \_\_\_\_\_ Name of Supervisor

Please describe the work you did

\_\_\_\_\_ Name of Company \_\_\_\_\_ Duration of Employment

\_\_\_\_\_ Address \_\_\_\_\_ Name of Supervisor

Please describe the work you did

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Name of Company \_\_\_\_\_ Duration of Employment \_\_\_\_\_

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Address \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

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Please describe the work you did \_\_\_\_\_

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Name of Company \_\_\_\_\_ Duration of Employment \_\_\_\_\_

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Address \_\_\_\_\_ Name of Supervisor \_\_\_\_\_

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Please describe the work you did \_\_\_\_\_

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**Professional References**

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Name \_\_\_\_\_ Phone \_\_\_\_\_

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Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

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Name \_\_\_\_\_ Phone \_\_\_\_\_

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Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

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Name \_\_\_\_\_ Phone \_\_\_\_\_

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Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

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**ALL EMPLOYEES MUST PROVIDE THE FOLLOWING INFORMATION UPON EMPLOYMENT**

(Applicants may wish to enclose this information)

- Resume  Criminal History Record Check (if applicable)  TB Test (within a year)
- Certificate/License (if applicable)  Verification of Military (if applicable)
- College Transcripts (if applicable)  Verification of Work Experience (if applicable)
- Copy of Driver's License & Social Security Card

**PLEASE READ CAREFULLY**

Have you ever been convicted of or pleaded guilty to, or are you currently charged with any felony, any violation of R.C. 2907.04 or R.C. 2907.06, or division (A) or (C) or R.C. 2907.07, any offense of violence, theft offense (as defined in R.C. 2913.01), drug abuse offense (as defined in R.C. 2925.01) which is not a minor misdemeanor, or any misdemeanor, or any misdemeanor sex offense?

Yes

No

I certify that all statements I have made in this application are true, complete and correct to the best of my knowledge and that I am aware that any false statements or misrepresentations or omissions of the facts will be sufficient cause for dismissal. **ANY PERSON WHO KNOWINGLY MAKES A FALSE STATEMENT IS GUILTY OF FAISIFICATION UNDER SECTION 2921.13 OF THE REVISED CODE WHICH IS A MISDEMANOR OF THE FIRST DEGREE.**

I understand that the Quaker Digital Academy Board of Education may want to verify the statements that I have made in this application. I hereby give my permission for the Quaker Digital Academy Board of Education either at this time or any time during my employment, to request and review any of my educational records, employment records from previous employers, court records from any local, state or federal agency keeping such records. I also authorize the Quaker Digital Academy Board of Education and all previous employers and persons contacted for references from any an all claims that might arise from the exchange of information regarding prior job performance and/or qualifications for employment. I understand that any employment continuation will be dependent upon the results of the fingerprinting check through the Bureau of Criminal Identification and Investigation or FBI.

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Signature of Applicant

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Date

**"An Equal Opportunity Employer"**

The Quaker Digital Academy does not discriminate on the basis of sex, race, color, religion, age, gender, disability or national origin.